

**MINUTES**  
**PUBLIC BUILDING COMMISSION**  
**TUESDAY, DECEMBER 15, 2015, 1:30 P.M.**  
**BILL LUXFORD STUDIO - ROOM 113**  
**COUNTY CITY BUILDING**

PRESENT: Jane Raybould, Roma Amundson, Larry Hudkins, Linda Wilson and Jon Camp

OTHERS PRESENT: Don Killeen, Jeff Kirkpatrick, Bob Walla, John Kay, Chuck Bachmann, Jim Kohmetscher, Scott Etherton, Chief Peschong, Dennis Meyer, Lin Quenzer and Teresa Meier

The meeting of the Public Building Commission was called to order by Chairperson Jane Raybould.

The meeting minutes were presented and Roma Amundson moved to approve. Linda Wilson seconded the motion. The vote carried to approve November 10, 2015 meeting minutes.

Teresa Meier, City Clerk and Lin Quenzer, City Ombudsman both shared personal statements about the need for additional security in the City County Building. They both shared some recent incidents and had prepared statements for the PBC and asked strongly for additional security to be addressed. Jane shared that she met with the Mayor last week & voiced concerns and agreed to discuss. She stated that the PBC takes this very seriously and security issues have been discussed on several boards & councils within the City & County. Jane shared that they will verify that all panic buttons are working properly, that all employees need to receive additional training and that the PBC will be reactivating a Security Task Force. This group will include employees from Sheriff, LPD, Information Services, Emergency Management and the PBC. They will look at developing some security features for agencies, training and assessments of particular areas that have concern. Chief Peschong came forward and verified that all panic buttons are working correctly. It was verified that all panic button alarms go to 911 and then the Sheriff's office is dispatched. He stated that there were always officers at general public meetings and often walking around the CC building. He shared that increased security is a concern and there needs to be a discussion with agencies and law enforcement to see what that needs to look like. Roma Amundson said we do need to identify, train and add security but employees need to realize you can never guarantee complete safety. Awareness and planning are a huge step in your own safety. Larry motioned that Jane appoint a committee for a security task force. Roma Amundson seconded the motion and the motion carried. Jon Camp added a comment that most of the discussion with the task force would remain out of public comment for the safety of all. Kim Taylor-Riley then asked if timelines be shared so everyone is aware that it's moving forward. Jane told them that a risk assessment will be completed with each agency as part of the process. Bob Walla asked how some security measures that particular agencies have put into place will be handled. It was discussed that if a particular agency wants to put their security measures in it would move forward but the assessment done at each agency will help coordinate.

John Kay, Sinclair Hille Architects, gave an update of 605 building saying the 1A is complete but still holding the final payment with Cheevers waiting on warranties and manuals. 1B is very complete but needs an amendment to change the completion date to 1/27/2016. Roma Amundson moved to accept the new date and Linda Wilson seconded. The vote carried and was approved.

825 J Street was reported to be progressing and they are having bi-weekly progress meetings. Change orders & Construction Change Directives were presented:

#20-adding hatches to accommodate the 2 hr. rated walls. \$490.18

#22-add a hollow metal window frame at Library 109 \$1200.19

#23-adding two armored coinless phones \$2373.00

#25-radification-relocate HVAC sensors located in four bedrooms \$839.31

#26-radification-fill an existing, undocumented, underground pit \$2257.55

#27-radification-provide a raised counter surface at the front desk \$2372.16

CCD #003-modify casework not to exceed \$6500.00

Total changes of \$16,032.39 was moved by Linda Wilson for approval and seconded by Roma Amundson. The vote carried and all were approved.

Pay application for Accurate Controls was presented for the 605 building and recommended for payment. This is the final pay app that is the retainage withheld for \$7,269.95. Pay application for NGC #6 was submitted and recommended for payment in the amount of \$124,948.80. Pay application from Hausmann #3 was also submitted and recommended for payment for \$698,773.50. Larry Hudkins moved to approve all pay applications and Linda Wilson seconded. The vote carried.

Linda Wilson thanked John Kay for his testimony at the Planning Commission meeting. Larry Hudkins also thanked Jane Raybould and Dave Cary for working together so well on that project.

Last month PBC approved the carpet replacement to Midwest Floor for \$87,037.32 but approved the wrong amount. Don Killeen asked that the board approve the correct amount of \$96,421.97. Jon Camp moved to approve the correct amount and Roma Amundson seconded and the motion carried.

Bob Walla provided an AED update. There are no contracts set up that we can piggyback off but he has received a breakdown of costs & work performed and will move forward on creating a contract for new AED's and maintenance. He asked for a max approval of \$6000.00. There was discussion on life expectancy and the standard seems to be 7-8 years. Bob will continue to work with LES, LPS, etc. to try to get a reduced maintenance price on the units. Roma Amundson moved to approve AED purchase up to the \$6000.00 amount. Linda Wilson seconded and the vote was approved.

Larry Hudkins moved to approve General Vouchers for November 2015, Linda Wilson seconded the motion. The vote carried.

Bob Walla spoke about the elevator contracts. Eletech is the primary with 555 bldg. & 575 bldg. using Kone. They are looking for other options for elevator service, looking for efficiencies and options of 1 year renewal with possible 3 year renewal if possible. Eletech is asking for a 10% increase for 1 year renewals. Bob asked for a vote to approve the increased amount to go with the 1 year renewal. Roma Amundson moved to approve the increase and Larry Hudkins seconded. The vote carried.

There were 4 contract approvals: Amendment Overhead Door, Accessory Repair and Replacement Project under \$10,000.00 #14-161-The Overhead Door Co of Lincoln; Amendment Overhead Door, Accessory Repair and Replacement Project under \$10,000.00 #14-161-Pioneer Overhead Door, Inc.; Amendment to Pest Control Services #11-037-Orkin LLC; Amendment to Pest Control Services #11-037-Presto-X. Larry Hudkins moved to approve and Jon Camp seconded. The vote carried to approval all contracts.

Don Killeen invited the PBC members to the Christmas lunch at Old City Hall on Thursday, December 17<sup>th</sup>.

The next meeting of the Commission is set for January 19, 2016.

With no further business, Roma Amundson moved to adjourn the meeting, seconded by Larry Hudkins. The vote carried and the meeting was adjourned at 2:55 p.m.